



FINANCE COUNCIL MINUTES

May 07, 2014

Members Present: Father Mike Ratajczak, Paul Ibbetson, Don Eppich, Doug D'Agrosa, Brian Leahey, Nina Woodward, Bill Ipsen, Natalie Provinse, Nancy Busse, Jen Frost as a guest

Opening Prayer: Meeting called to order with an opening prayer at 7:02 PM

Approval of Minutes: Minutes of 02-05-2014 meeting approved via email dated 03-03-2014

Jen Frost: Presentation on Stewardship and review of new website

Opening remarks: Handout of Red Cross shelter information by Paul Ibbetson: To use the church as an emergency space for shelter. Three levels to consider. Consider the use of gym after the church is completed. We will vote at next meeting on this.

Review of prepared financial documents:

- Balance Sheet new format will be on Quickbooks, starts July 1
- Income Statement Operations
- Income Statement Mortgage Offering
- Income Statement Parish Reserves
- Income Statement Capital Campaign
- Did you know
- New budget document

Update on Construction: Loan may be final by end of May. Revised completion date March 30, 2015

Building and maintenance: Irene has informed us that with the help of volunteer, Rich Salas the value asset inventory has made significant progress and is just under \$2mil., common areas are close to completion. Ice machine needs repair possibly by the Gala event.

Pastoral Council: Sr. Maureen presented the council on Red Cross information. San Diego Pastoral council is requesting suggestions for constitution, and our parish has replied. Blood Drive is May 18. Easter Sunday 8:30 Mass well attended. Confirmation will be June 7. Gala Event will be June 13.

Development Council: see restaurant fundraiser report handout

Personnel: Nina has advised on the personnel policy review with classifications of non-exempt and exempt status see Personnel Policies document.

New employees: Matt Franklin- youth advocate (part-time), Deacon John- Business Manager, Debbie Fredette- Director of Faith Formation

Pastor's comments: Both new buildings are planned for completion and looking to sell rectory to obtain revenue. Natalie plans to retire from Parish staff, this is her last meeting. The staff plans to have a small celebration at the end of June.

- **Action items:**

- Finance council:
 - Ron Briseno will give the council information on the pricing of the Rectory property.



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- **Next Meeting:** Wednesday, August 6, 2014
- **Closing Prayer:** 8:19PM
- **Minutes:** Nancy Busse, Finance Council Secretary, submitted first draft, June 16, 2014